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*The Commission for
Women is affiliated with
Frederick County
Government*

Frederick County Commission For Women

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(301) 600-1066

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MINUTES

Frederick County Commission for Women: Public Meeting

August 9, 2022

7:00pm (Virtual via Webex)

Commissioners Present: Chelsea Kadish, Cindy Shubin, Kate O'Leary, Maura Page, Melissa Atherholt, Eddie Benites-LM, Valerie Dougherty, Terri Schumann, Marguerite Vacca-Kaye

Commissioners Absent: Shauna Mulcahy, Kaitlin Moore, Lakshmi Darbha, Lois Jarmin

Guests: Rebecca Watkins (potential commissioner), Pat Fleet. Pat works for the HR Department and is assisting our commission along with two others.

President Chelsea Kadish called the meeting to order at 7:06 p.m., a quorum was present.

Approval of Minutes from previous meeting

All commissioners present accepted the June meeting minutes and July planning meeting minutes as submitted.

Guest Presentation(s) – None this evening.

Committee Reports

A. Executive Committee

1. FCCFW meeting dates and location: Chelsea confirmed the following three dates for upcoming in-person quarterly meetings in the Winchester Hall 3rd floor conference room, and noted that the remainder of monthly meetings this fiscal year through June 2023 will be virtual via Webex. All meetings will be held at 7pm.
 - September 13
 - December 13
 - March 14
2. Approval of Annual Report – deferred to the next meeting.
3. Treasurer's report – Kate sent the Treasurer's report to the Commissioners prior to the meeting, and noted that Val prepared the 6/30 second quarter report. Kate shared that the accounts have now all been transferred to the County as of 7/1 per Val, approximately \$27,000, and there was minimal activity in the 2nd quarter the largest of which was \$844 in program expenses primarily for SheLeads. We don't have the activity yet from the County for post-June 30th.

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4. New FCCFW Committee Structure – At the July planning meeting, we established our priorities for the year and organized the CFW's committees and members as follows.

- Outreach - Lakshmi, Eddie, Terri, Val. Terri indicated that Lakshmi has agreed to continue to chair the committee.
- Voter Outreach and Education- Kate, Shauna, Marguerite. The committee has not yet connected per Kate, who will send an email to the committee and Chelsea to get a committee meeting scheduled at Chelsea's request. Chelsea reminded the group that we would be holding training to be able to hold voter registration efforts.
- Raving About Women Annual Awards- Melissa, Shauna, Kaitlin, Maura, Lois (added herself to the RAW committee after the July meeting). Melissa indicated that the RAW committee will be meeting in September, and will finalize who the committee chair will be next month.
- Recruitment- Lakshmi, Melissa, Chelsea, Lois (added herself to the Recruitment committee after the July meeting). Melissa indicated that she will chair this committee. Chelsea reminded the Commissioners that we will be considering new Commissioners on a quarterly basis going forward, and that at this time we have two vacancies on the Commission.
- SheLeads- Val, Maura, Melissa. Maura indicated that she will remain as the committee chair. Recruitment for this next year's SheLeads is already in progress, and the first meeting will be in October.
- Legislative- Terri, Eddie, Cindy, Marguerite. Terri indicated that the committee had its first meeting, and will be meeting monthly the last Tuesday of the month. Terri indicated that Eddie will be chairing the committee this next year.

B. Outreach – See above

C. Voter Outreach and Education –See above

D. Raving About Women Annual Awards – See above

E. **Recruitment** – Rebecca Watkins is a potential new Commissioner, and attended the meeting tonight to get a feel for what we do at the suggestion of Melissa.

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F. SheLeads – See above.

G. Legislative Committee

1. Legislative Committee Report –

Eddie explained that we need to get in our legislative priorities into the County in September, and she reached out to MLAW to understand their priorities to help us respond to the County's request that is due in mid-September because MLAW will not be meeting to finalize their agenda until November.

Eddie explained that we will be working with many new elected officials in this next term. There will be a new County Executive, as well as that significant changes to the next County Council; Michael Blue lost his primary, and Jessica Fitzwater and Kai Hagen did not re-run for their positions. Three current County Council members have advanced from their primaries and running to retain their Council seats in the November general election – Jerry Donald, Steve McKay and Phil Dacey. Chelsea explained that the results of the County Council District 3 primary are not yet certified, and that it is unclear whether current Council member M.C. Keegan-Ayer will be on the ballot in November.

Eddie shared that there will be a voter initiative on the ballot in the general election for County Council members to be able to receive benefits and healthcare.

Chelsea noted that there is currently no central repository for FCCFW documents, such as letters sent to the County Executive and County Council. Eddie requested that the Executive Committee seek to develop a "file cabinet" solution for such letters, most recently letters regarding rental assistance, a police accountability board, and car seats for the Frederick County Ubers.

2. Eddie shared the following information to the Executive Committee on the upcoming dates and meetings of which Commissions should be aware, which were included in the meeting Agenda:

- September : Budget: End of the Federal fiscal year- 9/30
- October: Budget: County budget instructions released to departments for the fiscal year beginning in the following summer

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- c. Budget: County: All HR, IIT, and Fleet forms (for BASE) must be submitted to the corresponding department for review (will be returned by Nov 3rd)
- d. Budget: FCCFW will have informal meetings with the Division of Citizen Services to establish a budget- new in 2022.
- e. November: Budget: County: All HR, IIT, and Fleet forms (for APPEALS) must be submitted to the corresponding department for review (will be returned by Nov 30th)
- f. Budget: County: Base, Reallocation, and Balancing Change Requests due to Budget Office
- g. Legislative: MLAW fall conference (November 12, 2022)

Commission Business - Old Business - No updates.

Commission Business - New Business – No updates.

Commissioner and Guest Announcements

- A. Chelsea shared the MD Commission for Women's announcements of the establishment of a new National Mental Health Hotline -
 - i. For help when it's needed, call or text the National Maternal Mental Health Hotline 1-833-9-HELP4MOMS or (1-833-943-5746)
 - ii. TTY Users can use a preferred relay service or dial 711 and then 1-833-943-5746.
 - iii. National Suicide Lifeline – 9-8-8 is now live Nationwide as an alternative to calling 9-1-1 for those in a mental health crisis.

Adjournment

As there was no further business, Cindy moved to adjourn the meeting and Melissa seconded. Meeting adjourned at 7:52pm.

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